



**West Cape May Elementary School**  
**301 Moore Street**  
**West Cape May, NJ 08204**  
**\*After School Program\***  
**2018-2019**

We will begin our After School Program on Tuesday, September 4, 2018.

Time: Monday through Friday 2:55 PM-4:30 PM. There will also be care from 12:40 PM to 4:30 PM on Early Dismissal Days. Aftercare will not be provided the day before Thanksgiving, Christmas and Spring breaks.

\*Cost: 5 days per week - \$55.00 (until 4:30 PM)

3 days per week - \$40.00 (until 4:30 PM)

Per Day - \$25.00 – (until 4:30 PM)

Per Day - \$35.00 (until 6:00 PM) with advance notice of 2 days)

Payments will be due by Friday for the following week.

There will be an additional fee of \$10 .00 per child for early dismissals days (no discount applies).

There is a late fee of \$1.00 per minute after designated pick up time that must be paid in cash at time of pick up.

Discounts:

10% discount if there is more than one child in the family registered for the program.

10% discount if paid in full one month ahead.

The After School Program is a self-supporting endeavor. The tuition money is used for staff salaries, snacks, and materials needed for projects/activities. In order to receive these services tuition must be paid prior to attendance. Monthly payment is preferred.

Staff: Debbie Lewis (3 days a week – Monday, Tuesday and Wednesday)

Debbie Economides (2 days a week – Thursday and Friday)

Please complete the Registration Form and return to the school office along with your payment by August 31. (Payment needs to include Tuesday through Friday keeping in mind the extra cost for the 4 half days). If you have any questions please call Mr. Garguilo (609-884-4614) or Debbie Lewis (484-995-7083).



Our goal is to provide the parents/guardians with a safe, nurturing and affordable After School Program.

### Pick Up Procedures

You may pick up your child/children at the school entrance by the gym. Parents/guardians are required to sign their child/children out with the proper identification. If, on any day, an alternate person needs to pick up your child, we must receive that request in writing prior to pick up time.

If your child is not picked up it will be assumed that an emergency exists and the Cape May Police will be notified.

If school is closed there is no After School Program.

Telephone Numbers:

School 609-884-4614

Debbie Lewis' Cell 484-995-7083

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**Registration Form  
After School Program  
West Cape May Elementary School**

Child's Name: \_\_\_\_\_ Grade: \_\_\_\_\_ Age: \_\_\_\_\_

Birth Date: \_\_\_\_\_ Allergies/Health Issues \_\_\_\_\_

Parents' Names:

Mother \_\_\_\_\_ Father \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

Home Phone: \_\_\_\_\_

Mother: Cell \_\_\_\_\_ Work \_\_\_\_\_

Email \_\_\_\_\_

Father: Cell \_\_\_\_\_ Work \_\_\_\_\_

Email \_\_\_\_\_

Emergency Contacts: (They should live close to the school.)

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

People who have permission to pick up your child:

Name \_\_\_\_\_ Phone \_\_\_\_\_ Relationship \_\_\_\_\_

Name \_\_\_\_\_ Phone \_\_\_\_\_ Relationship \_\_\_\_\_

Name \_\_\_\_\_ Phone \_\_\_\_\_ Relationship \_\_\_\_\_

My child will attend:

\_\_\_\_\_ 5 days per week

\_\_\_\_\_ 3 days per week on \_\_\_\_\_

(Example: Mon./Wed./Fri.)

\_\_\_\_\_ 1 day per week on \_\_\_\_\_

(Example: Mon., Tues., etc.)

My check in the amount of \$ \_\_\_\_\_ made payable to West Cape May Board of Education After School Program is enclosed for the first week of school. Keep in mind the additional fee of \$10.00 per day for the 4 early dismissal days Tuesday through Friday.



In case of accident or illness, I authorize the After School Program personnel to act in the best interest of my child. I give the school permission to have a copy of the Power of Attorney on file in the school office.

I know that payment is required for this service and agree to abide by the guidelines set forth in the After School Program Guidelines.

Hours of Operation: 2:55 PM to 4:30 PM Monday through Friday when school is in session; 12:40 PM to 4:30 PM on Early Dismissal Days. A fee of \$1.00 per minute will be charged after 4:30 PM. It must be paid in cash at the time you pick up your child.

There is no After School Program on days when school is not in session.

Tuition: Must be paid every Friday for the following week.

It is the parent/guardian's responsibility to report any changes to the information provided on the registration form such as phone numbers, medical updates, emergency contacts and student release information. The information in the After School file and the child's school file must be identical.

Please sign below that you have read and agree to be bound by all the previous information provided.

Parent/Guardian Name (Please print) \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_

Date \_\_\_\_\_

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